## Patels Airtemp (India) Ltd.



Ref. No.PAT/BSE/July, 2018-19/33

Date: 17th July, 2018

To.

BSE Ltd.

Corporate Relation Department Phiroze Jeejeebhoy Towers, Dalal Street, Fort, Mumbai: 400 001

Ref: Scrip Code: 517417

Dear Sir,

Sub: 1) Mandatory updation in PAN and Bank details - SEBI circular SEBI/HO/MIRSD/DOP1/CIR/P/2018/73

2) Dematised all physical shares - SEBI Notification No. SEBI/LAD-NRO/GN/2018/24

## 1) Mandatory updation in PAN and Bank details - SEBI circular SEBI/HO/MIRSD/DOP1/CIR/P/2018/73

With reference to the above, the Company through its Registrar and Transfer Agent (RTA), M/s. Bigshare Services Pvt. Ltd., Ahmedabad has already issued notice by Speed Post/Registered Post to their Shareholders holding physical shares with a request to submit their PAN No. and Bank details along with original cancelled cheque to RTA in compliance of SEBI Circular SEBI/HO/MIRSD/DOP1/CIR/P/2018/73, dated 20th April. 2018,

## 2) Dematised all physical shares - SEBI Notification No. SEBI/LAD-NRO/GN/2018/24 on 8th June, 2018

With reference to the above, the Company through its Registrar and Transfer Agent (RTA), M/s. Bigshare Services Pvt. Ltd., Ahmedabad has already issued notice by Speed Post/Registered Post to their Shareholders holding physical shares with a request to dematerialised their Shares, as the Shares in physical forms will not be transferred after 5<sup>th</sup> December, 2018 in compliance of SEBI Notification No. SEBI/LAD-NRO/GN/2018/24, in amendment to Regulation 40 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 vide Gazette notification dated June 8, 2018.

Note: The above Notices have also uploaded on the Company's website www.patelsairtemp.com.

You are requested to take the same on record and acknowledge the receipt of the same.

Thanking You.

Yours faithfully,

For PATELS AIRTEMP (INDIA) LTD.

NIKHIL M. PATEL

SR. COMPANY SECRETARY & COMPLIANCE OFFICER

Encl: Copy of Notice issued to the Shareholders having Physical Share

Works :

805, 806, 807, 810, Rakanpur 382 721, Via : Sola - Bhadaj Village, Ta. : Kalol, Dist. : Gandhinagar, Gujarat, India. Tel. : +91 2764 286634 / 35, 286480 / 81,

Fax: +91 2764 286301

Email: works@patelsairtemp.com

Regd. Office:

5th Floor, Kalpana Complex, Nr. Memnagar Fire Station, Navrangpura, Ahmedabad - 380 009. Gujarat, India. Tel.: +91 79 27913694 / 95 / 96

Fax: +91 79 27913693

Email: project@patelsairtemp.co.in

Mumbai Office:

310, Oberoi Charrers-II, New Link Road, Oshiwara, Andheri (W), Mumbai - 400 053 India.

Tel.: +91 22 26734162 / 63 Telefax: +91 22 26734162

Email: patelsairtempmumbai@vsnl.com

ISO 9001 : 2008 COMPANY





ASME "N" / "NPT" / "MO" / "U" / "U2" / "S" NATIONAL BOARD "NB" / "R" MEMBER OF : HTRI - USA

CIN NO. L29190GJ1992PLC017801

Bigshare Services Pvt. Ltd

1st Floor, Bharat Tin Works Building, Opp. Vasant Oasis, Makwana Road, Marol, Andheri (East), Mumbai 400059; Maharashtra, India. Tel: 022 62638200; www.bigshareonline.com

Ref:

Date:

Folio No.:

Dear Shareholder(s),

PATELS AIRTEMP (INDIA) LIMITED

Unit:

Sub.: Mandatory update of PAN and Bank details

Pursuant to SEBI circular SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 dated 20th April, 2018, shareholders holding shares in physical form whose folio do not have / have incomplete details with respect to PAN and bank particulars are mandatorily required to furnish the PAN and bank details to the Company / Registrar & Transfer Agent (RTA) for registration under their folio.

As per the records of the Company / RTA, your folio needs to be updated with the PAN and complete bank account details.

Hence you are requested to submit the following documents within 21 days of receipt of this communication:

- The form which has been provided overleaf of this letter, dully filled in and sign by all the shareholders
- Self-attested copy of PAN card of the shareholder (including joint holders)
- Original cancelled cheque leaf with the name of first /sole shareholder printed on it and in absence of personalized cheque copy of bank passbook showing name & account details of the account holder attested by bank
- Address proof (self-attested copy of Aadhar-card/voter id/electricity bill/telephone bill)

In case if you have any queries or need any assistance in this regard, please contact us at the following address:

Bigshare Services Pvt. Ltd
A-802, Samudra Complex, off C G Road, Navrangpura,
Near Girish Cold Drinks Ahmedabad 380 009
Tel. No. 91 79 40024135; email: investor.ahm@bigshareonline.com

On receipt of the above document we will update the same in our records.

Thanking you,

Yours faithfully,

for Bigshare Services Pvt Ltd.

Sd/-

Authorised Signatory Encl : as above Important Information: In terms of SEBI Gazette Notification dated June 08,2018, shares in physical form will not be transferred after December 05,2018.

Hence, in your interest, it is advised to get your shares converted into demat form

at the earliest.

P.T.O.

Orient Press Ltd. 402858

## FORM FOR FURNISHING PAN AND BANK DETAILS Bigshare Services Pvt. Ltd A-802, Samudra Complex, off C G Road, Navrangpura, Near Girish Cold Drinks Ahmedabad 380 009 Dear Sir/Madam, Unit: I/we hereby furnish our PAN and bank mandate details for updating in your records. I/we am/are enclosing herewith: Self-attested copy of PAN card of the shareholder (including joint holders) Original personalized cancelled cheque leaf / First page of bank pass book Address proof (self-attested copy of Aadhar-card/voter id/electricity bill/telephone bill) Folio No. Mobile No. E-Mail id Bank Account Details : (for electronic credit of dividends) Name of the Bank Name of the Branch Account Number (as appearing in cheque book) Account Type (Please tick as applicable) Saving Current Cash Credit 9 Digit MICR Number (as appearing on the MICR cheque issued by the bank) Please enclose a photocopy of a cheque for verification 11 Digit IFSC Code Name PAN Signature (as per specimen registered with the Company / RTA) First Holder: Joint Holder 1:

Date:

Joint Holder 2:

Place:

**Note**: The above details will not be updated if the supporting documents are not attached and or not duly signed by the shareholder (including joint holders).